

Kentucky Equal Justice Center Board

April 23, 2019

Wyatt, Tarrant and Combs
250 West Main Street, Suite 1600, Lexington

Agenda

11:00 Welcome and Introductions

- Welcome and Introductions
- Highlights of Recent Activity (General Assembly)
- Approval of Minutes

11:15 Administration and Development

- Financial Report and Development Update FY 2018
- Financial Report and Development Update Q1 2019
- Audit and 990 FY 2018

11:45 Governance and Strategic Planning

- Nomination Process for Officers and Members
- Report of the Personnel Policy Committee
- Report of the Legal Work Oversight Committee
- Proposed Meeting Dates 2019

12:00 Working Lunch

12:30 Big Picture: Access to Justice Commission

- Access to Justice Commission (Glenda Harrison and Nan Hanley)
- Legal Services Funding

12:45 Staff and Partner Reports

- Impact Advocacy: The Waiver and More
- Maxwell Street Legal Clinic: Implementing the VOCA grant
- Open Discussion on All Staff Reports

1:45 Announcements

2:00 Adjournment

Kentucky Equal Justice Center

Board Minutes

December 13, 2018

Board Members Present: Jackie Arakaki (Client Member); Chris Frost, Amanda Kool, Mary O’Doherty, John Rosenberg (Community Members); Joshua Crabtree, Robert Johns, Neva-Marie Polley Scott (Program Directors); Brenda Combs, Nick Maraman (Staff Reps).

KEJC Staff: Miranda Brown, Beka Bruner, Ben Carter, Maddy Clark, Jackeline Diaz Ortiz, Nathalie Dietrich, Leah Engle, Michelle Haubner, Allison Hight, Rich Seckel

Guests: Nan Hanley, Glenda Harrison (Access to Justice Commission); Amanda Bear, Acena Beck (Children’s Law Center).

Executive Session

Board members first held an executive session on the director’s salary and evaluation. Recommendations are reported below as part of the discussion of the FY 2019 budget.

Welcome and Introductions

A quorum being present, Chair Robert Johns called the meeting to order and invited members to introduce themselves.

Highlights of 2018

Rob recognized KEJC Director Rich Seckel to share highlights of 2018. Rich said he would offer five highlights and a heads up on two items on the horizon.

Rich’s highlights of the year:

Medicaid protected: Kentucky plaintiffs’ challenge to the troubling Kentucky HEALTH waiver had succeeded, though new federal approval of the plan would take KEJC and co-counsel back to court. The fall elections—with the resulting change in the Congressional House majority—meant the ACA was safe for now from repeal.

VOCA project in full swing: The year saw KEJC’s launch of the new VOCA-funded team at Maxwell Street to help immigrant victims of crime, now in full operation with second year funding approved earlier in the week of the board meeting.

Ben on board: Following a thorough search for a worthy successor to long-time Senior Attorney Anne Marie Regan, Ben Carter now was on board as Senior Litigation and

Advocacy Counsel, with a detailed report on ideas and activities on tap for later in the meeting.

Good Giving challenge: Blue Grass Community Foundation director Lisa Adkins had called with news: an anonymous donor would place up to \$20,000 in the KEJC endowment at BGCF, adding 50 cents for each dollar given online during the Good Giving Challenge. (KEJC met the challenge.)

Best bad news ever: The bad news: Public Welfare Foundation would phase out its workers' rights project (and shift to a new focus on juvenile and racial justice). The good news: the Foundation offered KEJC a flexible \$250,000 transition grant, to begin in 2020 when the current two-year grant ended.

Rich identified two items on the horizon:

Food Justice Fellow: The Mazon Foundation likely would invite KEJC—and perhaps other Kentucky groups—to submit a proposal for a three-year project focused on fighting hunger. Ben, Rich and Miranda had brainstormed ideas for a Food Justice Fellowship. (The invitation came in January.)

Son of Payday Loans: Rich predicted a reprise of the battle in the General Assembly over new high interest loan products. KEJC and allies had succeeded so far in stopping them. (Update: no Son of Payday Loans bills appeared in the 2019 Session.)

Approval of Minutes

The Chair invited a motion on the minutes of the last meeting.

Motion:	John Rosenberg moved to approve the minutes of the October 5, 2018, board meeting.
Second:	Mary O'Doherty
Action:	Approved unanimously

Financial Report and Development Update 3rd Quarter 2018

Rob next recognized Rich to give the Financial Report. Rich drew the board's attention to the report for the year through November 30. The cover sheet offered a summary as follows:

Revised Profit and Loss Budget Overview FY 2018: anticipated a loss of \$8,673.

Profit and Loss through November 30: showed a gain of \$30,255 compared to the expected loss of \$51,862—a positive variance of \$82,117.

Balance Sheet as of November 30: showed Total Current Assets of \$360,662, down from \$384,280 on September 30 and up 26.9% percent from \$284,155 on November 30, 2017.

Income and Expense Charts: 81.8% of spending was payroll. 69.0% of income was from grants.

Rich offered a new carryover prediction for the end of the year, starting with total current assets on November 30, adding projected December income and subtracting projected December expense to arrive at \$399,289.

Rich said he estimated unrestricted assets of \$77,099 on November 30, but noted that he couldn't resist including an estimated net gain from the Good Giving Challenge of \$48,883, even though the tally wasn't yet official.

Turning to Budget vs. Actual, Rich said that income was running at 107 percent of budget and expense at 96 percent—a great ratio, but one powered largely by the fact that Public Welfare Foundation had given its 2018 and 2019 grant awards together as a two-year \$160,000 grant in 2018.

Rich said the Public Welfare advance funding made the November 30 bottom line of positive \$82,117 “just about right.” He said the program should protect the 2019 Public Welfare allotment until the time came to use it for the workers' rights project, starting in July 2019.

Rich said that during 2018 KEJC had received three other unbudgeted “good news grants” totaling \$61,000, as follows:

- \$5,000 from the Center for Responsible Lending
- \$16,000 from Legal Impact Network to protect safety net programs
- \$40,000 through the National Health Law Program for Medicaid defense

Rich estimated that unrestricted reserves would last about a month (1.03 months) if they were the only funds available for operations. He said total reserves would last just under five months (4.81). Rich said the unrestricted figure had rallied a bit since the last report, buoyed by Good Giving.

Finally, Rich recapped the information in his table “KEJC Recent Fundraising Effort.” The table showed \$498,563 in income requested so far in 2018, with \$615,973 awarded, including the VOCA grant and 2019 Public Welfare funds—a ratio of 124 percent. Rich said the annual holiday letter soon would go out, giving KEJC a chance to boost unrestricted funds a little more.

John Rosenberg said KEJC's fund balances were large enough that it might be worth setting up a sweep account to draw higher interest on a portion of the funds.

Administration and Development: IRS 990 for 2017

Rob invited Rich to report on submission of KEJC's IRS 990 for 2017. Rich said the filing was prepared by auditor Vickie Richardson based on the audited financial report the board would consider in a moment. Rich said he emailed the 990 to the board for review on November 12, with a plan to file no later than the November 15 deadline. He said he was impressed that several board members reviewed the document within a day. Each gave the filing a thumbs up.

Administration and Development: Audit Committee Report

Treasurer Mary O'Doherty reported for the Audit Committee. She said that committee members had met by conference call with auditor Vickie Richardson, absent Rich as management. The Audit Committee consisted of Mary and Bob Brown, with new chair Rob Johns participating ex officio.

Mary said the KEJC audit was very clean with no issues. She said the biggest difference from past years was inclusion of the Vanguard investment fund balance. (KEJC had invested the Mason Fund donation in several mutual funds.) She said travel expenses were up in 2017 but not to the degree that they were a cause of concern.

Mary said that the audit had identified one long term receivable—a \$2,000 invoice to Kentucky Voices for Health (KVH)—either to be pursued or written off. Rich said the amount was the final payment from a sub-grant under which he felt KEJC had been adequately paid already.

(Rich later checked with Emily Beauregard at Kentucky Voices for Health. Emily acknowledged the receivable. Rich and Emily worked out a plan under which KVH would pay half of the cost (\$1,250) of Mason Dixon poll questions in a joint polling project. In return, Rich said he would write off the receivable.)

Mary said that KEJC internal controls, typical for a small nonprofit, did not provide perfect separation of functions. However, she quoted Vickie as saying that KEJC had the best board oversight over the books of any nonprofit Vickie worked with.

Brenda Combs asked whether Rich had built administrative overhead into the new VOCA grant. He said that this year, following Brenda's advice, he had built in Legal Assistant time as VOCA match, though perhaps not at the highest level possible.

Motion:	Brenda Combs moved to accept the "Financial Statements and Independent Auditor's Report for the Year ending December 31, 2017."
Second:	Chris Frost
Action:	Approved unanimously

Administrative and Development: Proposed 2019 Budget

Rich presented a proposed budget for FY 2019, using a projector to display the details. He said he had prepared it guided by the budget assumptions discussed at the last meeting and that he had held a budget briefing for staff by webinar earlier in the week.

Rich briefly reviewed the budget assumptions he had followed, including the goal of making a budget that could be paid for with known or predictable income while maintaining unrestricted reserves of 10 percent of budget. He said perhaps the biggest question for the board was whether the income set out was “predictable.”

Turning first to detail on salaries, Rich said the budget included increments of \$900 a year for full-time staff, with additional adjustments of (a) \$720 for himself and \$360 for the Senior Counsel to bring salary closer to comparability and (b) \$96 for the Health Law Fellow to bring the increase to 2%. He said all full-time staff would receive at least a 2% increment.

Rich said the budget included a 50 cent an hour increase for part-time hourly staff, effective on their anniversaries.

Chair Rob Johns reported on the results of the Executive Committee session on the director’s salary. He said that several years ago the board had set out to make the salary more nearly comparable with other directors—in part to “get salary in shape” for a potential successor to Rich.

Rob said that this year the board recommended a 5 percent increase, taking the salary to \$85,207.50, as a final step toward comparability. He said that comparability having been restored, increments in following years could track more closely to other staff increments.

Rich said that the figures for FICA, UI and fringe benefits in the budget were driven by known rates—including the new rate recently announced by the County Employees Retirement System. Rich said operating expenses were based on billing rates where available or trended across the last two years.

Rich said the income side of the budget also was trended, but featured \$64,000 in new grants to be sought from sources not yet identified. He said a portion of that could come from a renewed grant through National Health Law Program to help protect health coverage. The first NHELP grant had been for \$40,000.

Rich said the bottom line of the budget was -\$76,584, offset by the \$80,000 KEJC had received in advance for 2019 from Public Welfare Foundation, for an adjusted net positive of \$3,415. Chris Frost commented that the budget appeared to have less built-in risk than the year before.

Motion:	Joshua Crabtree moved to approve the proposed budget for 2019 with the 5% increase in director’s salary recommended by the board.
Second:	John Rosenberg
Action:	Approved unanimously

Governance and Strategic Planning: Report of the Family Leave Committee

Board member Neva-Marie Polley Scott reported on behalf of the ad hoc committee on family leave. She said committee members included herself, Brenda Combs and Angela Zeek from the board and Michelle Haubner, McKenzie Cantrell and Allison Hight from staff, plus Rich.

Neva said that the board at the last meeting had approved in principle the committee's recommendation to increase family leave from 10 to 20 days. It then had charged the committee to work out policy details and language.

Neva reviewed her memo summarizing the committee's deliberations. She traced KEJC's family leave allowance from 5 days in the OKLSP Personnel Policy adopted in 1984, through a 1986 amendment increasing leave to 10 days (in each case plus other accumulated leave).

Neva said the committee had talked through issues like whether leave must start with a triggering event like birth or adoption or could start earlier; whether it could be used flexibly over a period of time and whether that period should be limited to encourage use. She said the committee settled on a 365-day use period. Neva's memo included the committee's recommended language, as follows:

Parental Leave

Full-time employees may take 20 days (160 hours) of paid parental leave for the birth or adoption of the employee's child. Part-time employees may take parental leave in proportion to the number of hours that they work in comparison to a 40-hour work week. For all employees, parental leave may also include time prior to the day of birth or adoption. Parental leave must be taken with the prior approval of the Director.

Employees may take parental leave in conjunction with other accrued leave (including sick leave, annual leave, and/or compensatory time). Employees may also take unpaid parental leave. Total paid and unpaid leave may not exceed 6 months. Parental leave may be taken in time increments of no less than 30 minutes.

Parental leave may not be used more than 365 days after the birth or adoption of the employee's child.

In discussion, board members considered whether a six-month limit would better encourage use. Board member Amanda Kool suggesting using a broader phrase than "adoption" as a triggering event, perhaps "placement with intent of adoption." Neva said that the "time prior" concept would help achieve the same result. Amanda said "I think it does."

Motion:	Brenda Combs moved to adopt the committee's recommended language updating KEJC's family leave policy, to supersede prior policy.
Second:	Josh Crabtree
Action:	Approved unanimously

Employment Law Attorney McKenzie Cantrell said Neva had done an amazing job guiding the discussion and bringing home the new wording. Chair Rob Johns thanked the committee for its work. Rob suggested that the remainder of the 30-year old policy might benefit from similar review, discussion and update—a new charge for the committee.

Josh Crabtree suggested hiring outside counsel as part of the review process. He gave the example of an \$800 fee from the Dinsmore firm to review policies and make sure they were both up to date and compliant with relevant law. Brenda Combs said it was a great idea to update the policies as a whole. She said that funders might find the current document too ancient.

McKenzie said that it might take a year of committee work to review and revise the policy. Neva offered to reconvene the committee to get started on a review, with potential use of outside resources later. She named the Louisville-based Center for Non-Profit Excellence and the national Management Information Exchange as sources of expertise.

Chair Rob Johns said he might wish to participate in the committee.

Governance and Strategic Planning: Conflict of Interest Forms

Rich said that a year had passed since he collected Conflict of Interest forms. He said the purpose of the form was to identify and disclose interests that might differ or diverge from KEJC interests. The form had been included in the board package, with additional copies available at the meeting. A number of board members and staff completed the forms and turned them in during the meeting or at its end.

Governance and Strategic Planning: Proposed Meeting Dates 2019

Rich passed around a schedule of proposed meeting dates for 2019, with the first date to fall after the end of the General Assembly. Several people had schedule conflicts with the first date. Following discussion, the schedule was revised to include the following dates:

April 23	Tuesday	Board Meeting
July 11	Thursday	Board Meeting
September 27	Friday	Board Meeting
December 12	Thursday	Annual Meeting

Governance and Strategic Planning: Legal Work Committee

Chris Frost said KEJC had changed a lot since he joined the board, when the staff was just Rich and Anne Marie. He described the purpose of the Legal Work Committee as making sure that legal work supervision and systems kept up with the program's growth. He said the committee's role was not to make case acceptance decisions but to identify and implement good systems and best practices for legal work management and supervision.

Chris said that now that Ben was on board as new Senior Counsel, it was a good time to pick up the discussions. He said that John, Rob and Amanda also had stepped forward to participate on

behalf of the board, plus Ben and Rich from staff. Chris asked the legal aid program directors present to send along any relevant policies to help inform committee discussion.

Big Picture: Access to Justice Commission

Glenda Harrison said that the big story of 2018 was that both the Commission and state legal services funding had survived another year. Looking forward, Glenda said a new grant from the National Center for State Courts would fund a “legal inventory” to identify gaps in the justice system and foster planning to fill them. She said activities would involve multiple stakeholders over an 18 month period, to kick off early in 2019.

Glenda said that the Commission was working with Kentucky Supreme Court justices on alternative dispute resolution (ADR) models, a special interest of Chief Justice Minton. As well, a Kentucky Bar Association committee on court rules would soon take up the topic of new rules of professional responsibility for limited scope representation.

Nan Hanley reported on Commission events and training, noting first that the national American Bar Association Equal Justice Conference would take place in Louisville in 2019, just after the Derby, May 9-11. Nan said that she and Glenda would chair a host committee for a welcoming reception at the Muhammad Ali Museum, with 700 to 800 people expected to attend.

Turning to trial skills training, Nan said she would meet soon with long-time trainer Pat Moloney on a plan for an event with a reduced registration fee of \$150 (free for legal aid). She said the target date was September 13-14, with trainers to come from two academies: the Trial Lawyers and Appellate Attorneys. Rob said “my folks loved the training in September.”

Nan said that the Kentucky Legal Services Statewide Conference would take place September 18-20 at the 4-H Leadership Center in Faubush near Lake Cumberland.

Staff Reports Summaries

KEJC staff reported on activities, issues, projects and successes. The reports followed the new format for 2018, featuring fewer but longer reports and allowing more time for board discussion. The topics at the current meeting included:

- New Senior Counsel Ben Carter’s update on impact litigation and advocacy
- A look at “KEJC Online:” Website and Radio

Because no board action was required in response, only highlights are included in these minutes. For more detail, see written staff reports—including reports from other staff—on the KEJC board web page under the October 5, heading at:

<https://www.kyequaljustice.org/copy-of-consumer-and-housing>

Among the highlights of Ben’s presentation:

- Judge Boasberg had established a briefing schedule in the Kentucky HEALTH litigation with the goal of reaching a decision before the new implementation date of April 1, 2019. Ben noted that the new approval came on the slow news day just before Thanksgiving, while the target implementation date was April Fools Day. He said that Cara and Miranda had spent lots of time on declarations for the amended complaint.
- Southern Poverty Law Center had written the appeals court brief for KEJC in the long-running Open Records case that started when Anne Marie had sought correspondence between Kentucky and the federal agency during the period leading up to the first Kentucky HEALTH approval.
- Among the areas of opportunity, Ben he saw two high priorities: environmental justice and “the civil side of criminal litigation.” He said that KEJC was “the statewide law firm” for low income people and it made sense to engage on a spectrum of issues affecting them. He gave the example of a challenge to the cash bail system, noting that Louisville was one of the homes of the Bail Project.
- Ben said that he had signed on as co-counsel in the felon disenfranchisement case he had described at the last meeting. He said attorney Jon Sherman from the Fair Elections Center had reached out after a former felon had copied pleadings from a successful Florida case and filed pro se in the Eastern District of Kentucky.

Ben said the General Assembly would be new to him and it was therefore unclear what it would demand. John Crabtree said “There is definitely PTSD” afterward. Mary O’Doherty expressed interest in legislation to address felon disenfranchisement and the related issue of expungement. She praised efforts by former Rep. Darryl Owens, but noted that the expungement fee of \$500 was very high.

John Rosenberg commented on expungement fees, saying “I think they’re going to try to fix it again” through legislation. Meanwhile, many judges were granting motions to proceed in forma pauperis, with fees waived. Josh Crabtree and Nick Maraman described a troublesome \$40 administrative fee.

For the “KEJC Online” presentation, VISTA Beka Bruner did a quick “show and tell” of KEJC’s new website in progress. She displayed multiple pages, including the one triggered by the top menu item “Reclama Tus Derechos.” The link led to an active listing of KEJC radio shows for streaming, mostly in Spanish, on workers’ rights, health access and more.

Announcements

Director Acena Beck of the Children’s Law Center said she was working with Glenda and Nan at the Access to Justice Commission to plan a training event on education law, mostly likely to be held in the spring.

Adjournment

Motion: Neva-Marie Polley Scott moved to adjourn the meeting.

Second: Nick Maraman

Action: Approved by acclamation

Reported by:

Richard J. Seckel, Director

April 18, 2019



Kentucky Equal Justice Center
201 W. Short Street, Suite 310
Lexington, KY 40507

T: 859-233-3057
F: 859-233-0007

Memorandum

DATE: April 16, 2019
TO: Kentucky Equal Justice Center Board
FROM: Rich Seckel, Director
RE: Financial Report for FY 2018

The following financial reports are attached:

Profit and Loss Budget Overview FY 2018: anticipated a loss of -\$8,673.

Profit and Loss: shows a gain of \$32,558 compared to the expected loss of -\$8,673—a positive variance of \$41,232.

Balance Sheet: shows Total Current Assets of \$362,671, up 9.11% from \$332,387 on December 31, 2017.

Income and Expense Charts: 80.97% of spending was payroll. 64.54% of income was from grants.

Carryover Prediction: Projected vs. Actual Year End Balance

Total Current Assets December 31, 2017	\$333,733
Budgeted Profit & Loss for the Year	- 8,673
Original Projected Balance	\$325,060
November 30 Projected Year End Balance	\$399,289
Actual Current Assets December 31, 2018	\$362,671

Unrestricted Funds

Audited	12/31/12	\$24,254
Audited	12/31/13	\$66,405
Audited	12/31/14	\$87,994
Audited	12/31/15	\$93,513
Audited	12/31/16	\$103,392
Audited	12/31/17	\$101,516
Estimated	12/31/18	\$69,964

KEJC Unrestricted Funds Balance

December 31, 2018

	Balance
Total Current Assets	362,670.87

Restricted Funds

AILA Midsouth	188.31
BGCF Citizenship	8,575.47
BGCF Capacity	1,935.36
Catholic Diocese of Lexington	302.66
Fayette County Bar Foundation	834.09
Foundation for a Healthy KY Boots	12,010.01
Health Law Fellowship	7,042.20
Health Law Match Challenge	20,881.59
Health Gains Communications	22,102.48
Kentucky Bar Foundation	2,958.75
LIN CCC	6,143.64
Mason Fund	54,570.27
NHeLP Health Defense	28,903.41
Public Welfare Foundation	123,906.84
United Way of the Bluegrass	6,342.45

Total Restricted	296,697.53
Subtotal Unrestricted	65,973.34

Obligated Funds

Client Trust	5,911.00
Undistributed Attorneys Fees	3,991.00
Client Funds	1,920.00
Total Unrestricted	69,964.34

Kentucky Equal Justice Center

Profit & Loss Budget Overview

January through December 2018

	<u>Jan - Dec 18</u>
Ordinary Income/Expense	
Income	
Grants	538,190.19
In-kind Contributions	0.00
Miscellaneous Income	25,000.00
Other Donations	71,600.00
Program Income	180,000.00
Program Services	37,840.00
Total Income	<u>852,630.19</u>
Expense	
Audit	4,650.00
Capital Additions	5,550.00
Case Management	6,084.00
Consultants	15,840.00
Contract Labor	9,200.00
Dues	7,700.00
Equipment Rental	4,132.56
Insurance	6,882.00
Library	2,160.00
Litigation expense	3,360.00
Miscellaneous	2,910.00
Office Supplies	8,940.00
Payroll Expenses	674,471.07
Postage and Delivery	5,790.00
Printing and Reproduction	7,051.00
Professional Fees	300.00
Rent	39,750.00
Repairs	600.00
Task Forces and Meetings	3,630.00
Telephone	18,793.00
Travel	34,190.00
Total Expense	<u>861,983.63</u>
Net Ordinary Income	-9,353.44
Other Income/Expense	
Other Income	
Interest Income	180.00
Other Income	500.00
Total Other Income	<u>680.00</u>
Net Other Income	680.00
Net Income	<u><u>-8,673.44</u></u>

Kentucky Equal Justice Center
Profit & Loss
January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Grants	561,006.71
In-kind Contributions	13,826.37
Miscellaneous Income	-97.16
Other Donations	82,659.18
Program Income	180,000.00
Program Services	31,686.58
Total Income	869,081.68
Expense	
Audit	4,650.00
Capital Additions	3,464.11
Case Management	4,170.00
Consultants	8,865.00
Contract Labor	11,905.00
Dues	6,975.32
Equipment Rental	5,492.78
Insurance	7,097.85
Library	1,275.95
Litigation expense	3,779.36
Miscellaneous	2,331.84
Office Supplies	9,781.63
Payroll Expenses	675,905.21
Postage and Delivery	4,915.63
Printing and Reproduction	5,234.08
Rent	34,699.97
Repairs	357.79
Task Forces and Meetings	1,647.45
Telephone	16,719.75
Travel	25,485.40
Total Expense	834,754.12
Net Ordinary Income	34,327.56
Other Income/Expense	
Other Income	
Interest Income	98.18
Other Income	-1,867.57
Total Other Income	-1,769.39
Net Other Income	-1,769.39
Net Income	32,558.17

Kentucky Equal Justice Center
Profit & Loss Budget vs. Actual
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Grants				
Blue Grass Community Foundation	14,520.00	20,000.00	-5,480.00	72.6%
Catholic Diocese of Lexington	5,750.00	5,000.00	750.00	115.0%
Center for Responsible Lending	5,000.00			
Fayette County Bar Foundation	5,000.00	6,000.00	-1,000.00	83.33%
FHKY RHP Boots	50,000.00	50,000.00	0.00	100.0%
Health Gains Communications	40,000.00	40,000.00	0.00	100.0%
HFGC Health Law Fellowship	45,000.00	90,000.00	-45,000.00	50.0%
Kentucky Bar Foundation	8,000.00	13,000.00	-5,000.00	61.54%
LIN CCC	16,000.00			
NHeLP Health Law Defense	40,000.00			
Public Welfare Foundation	160,000.00	80,000.00	80,000.00	200.0%
Restricted	0.00	66,000.00	-66,000.00	0.0%
Skadden Fellowship	16,456.19	16,456.19	0.00	100.0%
United Way of the Bluegrass	16,000.00	16,000.00	0.00	100.0%
Unrestricted	1,000.00	1,800.00	-800.00	55.56%
VOCA Justice Cabinet	138,280.52	133,934.00	4,346.52	103.25%
Total Grants	<u>561,006.71</u>	<u>538,190.19</u>	<u>22,816.52</u>	<u>104.24%</u>
In-kind Contributions	13,826.37	0.00	13,826.37	100.0%
Miscellaneous Income	-97.16	25,000.00	-25,097.16	-0.39%
Other Donations	82,659.18	71,600.00	11,059.18	115.45%
Program Income	180,000.00	180,000.00	0.00	100.0%
Program Services	31,686.58	37,840.00	-6,153.42	83.74%
Total Income	<u>869,081.68</u>	<u>852,630.19</u>	<u>16,451.49</u>	<u>101.93%</u>
Expense				
Audit	4,650.00	4,650.00	0.00	100.0%
Capital Additions	3,464.11	5,550.00	-2,085.89	62.42%
Case Management	4,170.00	6,084.00	-1,914.00	68.54%
Consultants	8,865.00	15,840.00	-6,975.00	55.97%
Contract Labor	11,905.00	9,200.00	2,705.00	129.4%
Dues	6,975.32	7,700.00	-724.68	90.59%
Equipment Rental	5,492.78	4,132.56	1,360.22	132.92%
Insurance	7,097.85	6,882.00	215.85	103.14%
Library	1,275.95	2,160.00	-884.05	59.07%
Litigation expense	3,779.36	3,360.00	419.36	112.48%
Miscellaneous	2,331.84	2,910.00	-578.16	80.13%
Office Supplies	9,781.63	8,940.00	841.63	109.41%
Payroll Expenses	675,905.21	674,471.07	1,434.14	100.21%
Postage and Delivery	4,915.63	5,790.00	-874.37	84.9%
Printing and Reproduction	5,234.08	7,051.00	-1,816.92	74.23%
Professional Fees	0.00	300.00	-300.00	0.0%
Rent	34,699.97	39,750.00	-5,050.03	87.3%
Repairs	357.79	600.00	-242.21	59.63%
Task Forces and Meetings	1,647.45	3,630.00	-1,982.55	45.38%
Telephone	16,719.75	18,793.00	-2,073.25	88.97%
Travel	25,485.40	34,190.00	-8,704.60	74.54%
Total Expense	<u>834,754.12</u>	<u>861,983.63</u>	<u>-27,229.51</u>	<u>96.84%</u>
Net Ordinary Income	<u>34,327.56</u>	<u>-9,353.44</u>	<u>43,681.00</u>	<u>-367.01%</u>
Other Income/Expense				
Other Income				
Interest Income	98.18	180.00	-81.82	54.54%
Other Income	-1,867.57	500.00	-2,367.57	-373.51%
Total Other Income	<u>-1,769.39</u>	<u>680.00</u>	<u>-2,449.39</u>	<u>-260.2%</u>
Net Other Income	<u>-1,769.39</u>	<u>680.00</u>	<u>-2,449.39</u>	<u>-260.2%</u>
Net Income	<u><u>32,558.17</u></u>	<u><u>-8,673.44</u></u>	<u><u>41,231.61</u></u>	<u><u>-375.38%</u></u>

Kentucky Equal Justice Center

Balance Sheet

As of December 31, 2018

	<u>Dec 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Chase Checking	69,463.44
Chase IOLTA	3,620.00
Chase Savings	115,071.70
Vanguard Brokerage	<u>54,570.27</u>
Total Checking/Savings	<u>242,725.41</u>
Accounts Receivable	
Accounts Receivable	<u>119,945.46</u>
Total Accounts Receivable	<u>119,945.46</u>
Total Current Assets	362,670.87
Other Assets	
Accumulated Depreciation - Comp	-49,502.54
Computer and Phone Equipment	57,703.89
Rental Deposit	<u>715.00</u>
Total Other Assets	<u>8,916.35</u>
TOTAL ASSETS	<u><u>371,587.22</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Client Trust Funds	5,911.00
Direct Deposit Liabilities	172.97
Payroll Liabilities	<u>29.02</u>
Total Other Current Liabilities	<u>6,112.99</u>
Total Current Liabilities	6,112.99
Long Term Liabilities	
Accrued leave	<u>32,958.13</u>
Total Long Term Liabilities	<u>32,958.13</u>
Total Liabilities	39,071.12
Equity	
Opening Bal Equity	52,900.79
Retained Earnings	70,263.64
Temporarily Restricted Net Asse	176,793.50
Net Income	<u>32,558.17</u>
Total Equity	<u>332,516.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>371,587.22</u></u>

Kentucky Equal Justice Center

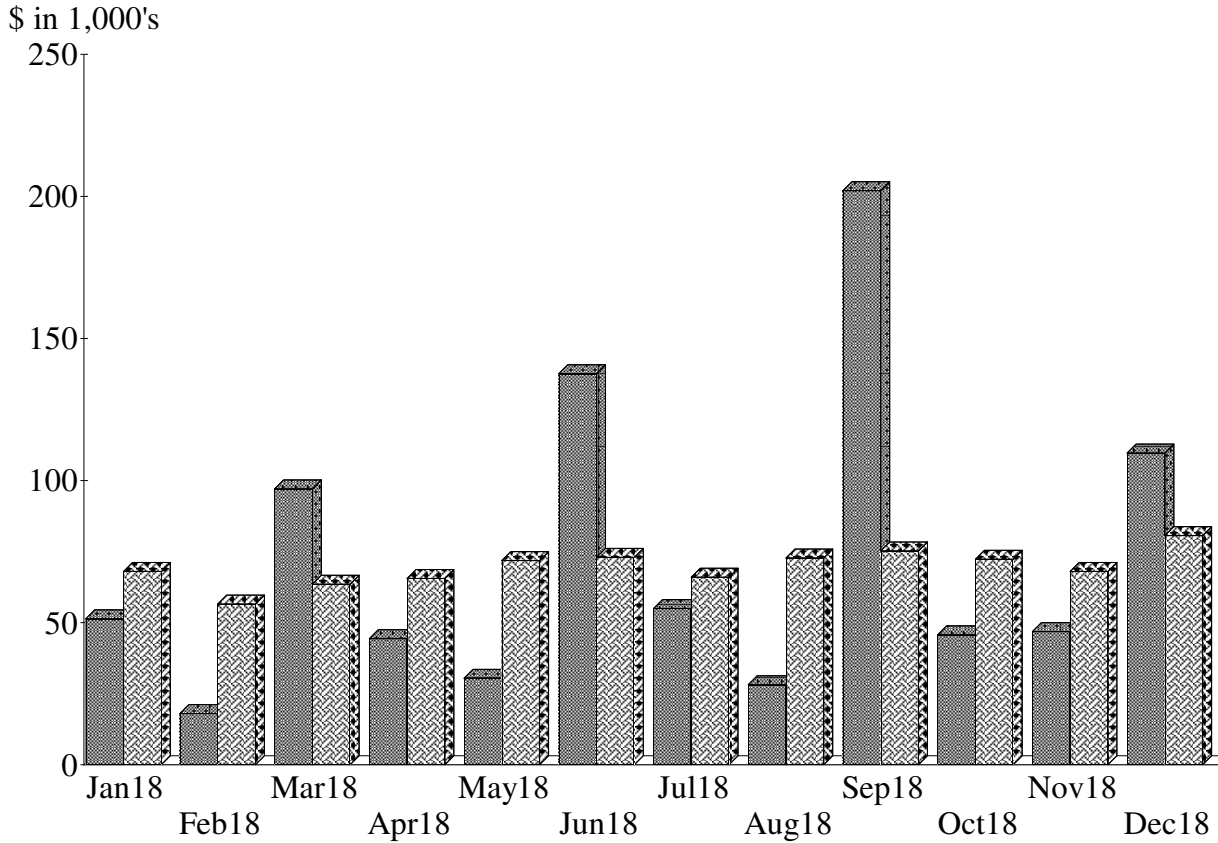
Balance Sheet Prev Year Comparison

As of December 31, 2018

	Dec 31, 18	Dec 31, 17	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Chase Checking	69,463.44	55,446.15	14,017.29	25.28%
Chase IOLTA	3,620.00	3,620.00	0.00	0.0%
Chase Savings	115,071.70	119,978.04	-4,906.34	-4.09%
Vanguard Brokerage	54,570.27	56,437.84	-1,867.57	-3.31%
Total Checking/Savings	<u>242,725.41</u>	<u>235,482.03</u>	<u>7,243.38</u>	<u>3.08%</u>
Accounts Receivable				
Accounts Receivable	119,945.46	96,904.86	23,040.60	23.78%
Total Accounts Receivable	<u>119,945.46</u>	<u>96,904.86</u>	<u>23,040.60</u>	<u>23.78%</u>
Total Current Assets	<u>362,670.87</u>	<u>332,386.89</u>	<u>30,283.98</u>	<u>9.11%</u>
Other Assets				
Accumulated Depreciation - Comp	-49,502.54	-49,502.54	0.00	0.0%
Computer and Phone Equipment	57,703.89	55,396.80	2,307.09	4.17%
Rental Deposit	715.00	715.00	0.00	0.0%
Total Other Assets	<u>8,916.35</u>	<u>6,609.26</u>	<u>2,307.09</u>	<u>34.91%</u>
TOTAL ASSETS	<u><u>371,587.22</u></u>	<u><u>338,996.15</u></u>	<u><u>32,591.07</u></u>	<u><u>9.61%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Client Trust Funds	5,911.00	5,911.00	0.00	0.0%
Direct Deposit Liabilities	172.97	172.97	0.00	0.0%
Payroll Liabilities	29.02	-3.88	32.90	847.94%
Total Other Current Liabilities	<u>6,112.99</u>	<u>6,080.09</u>	<u>32.90</u>	<u>0.54%</u>
Total Current Liabilities	<u>6,112.99</u>	<u>6,080.09</u>	<u>32.90</u>	<u>0.54%</u>
Long Term Liabilities				
Accrued leave	32,958.13	32,958.13	0.00	0.0%
Total Long Term Liabilities	<u>32,958.13</u>	<u>32,958.13</u>	<u>0.00</u>	<u>0.0%</u>
Total Liabilities	<u>39,071.12</u>	<u>39,038.22</u>	<u>32.90</u>	<u>0.08%</u>
Equity				
Opening Bal Equity	52,900.79	52,900.79	0.00	0.0%
Retained Earnings	70,263.64	50,192.13	20,071.51	39.99%
Temporarily Restricted Net Asse	176,793.50	176,793.50	0.00	0.0%
Net Income	32,558.17	20,071.51	12,486.66	62.21%
Total Equity	<u>332,516.10</u>	<u>299,957.93</u>	<u>32,558.17</u>	<u>10.85%</u>
TOTAL LIABILITIES & EQUITY	<u><u>371,587.22</u></u>	<u><u>338,996.15</u></u>	<u><u>32,591.07</u></u>	<u><u>9.61%</u></u>

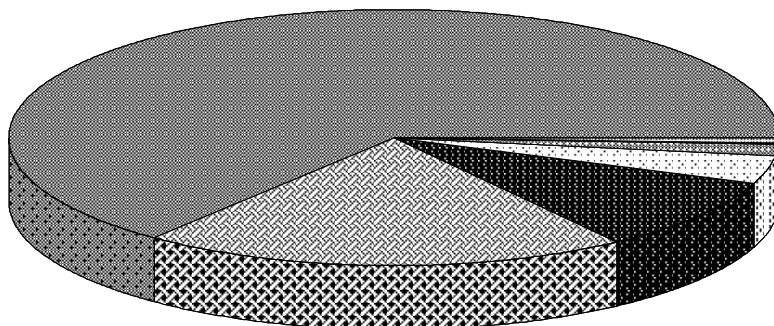
Income and Expense by Month January through December 2018

Income
Expense



Income Summary January through December 2018

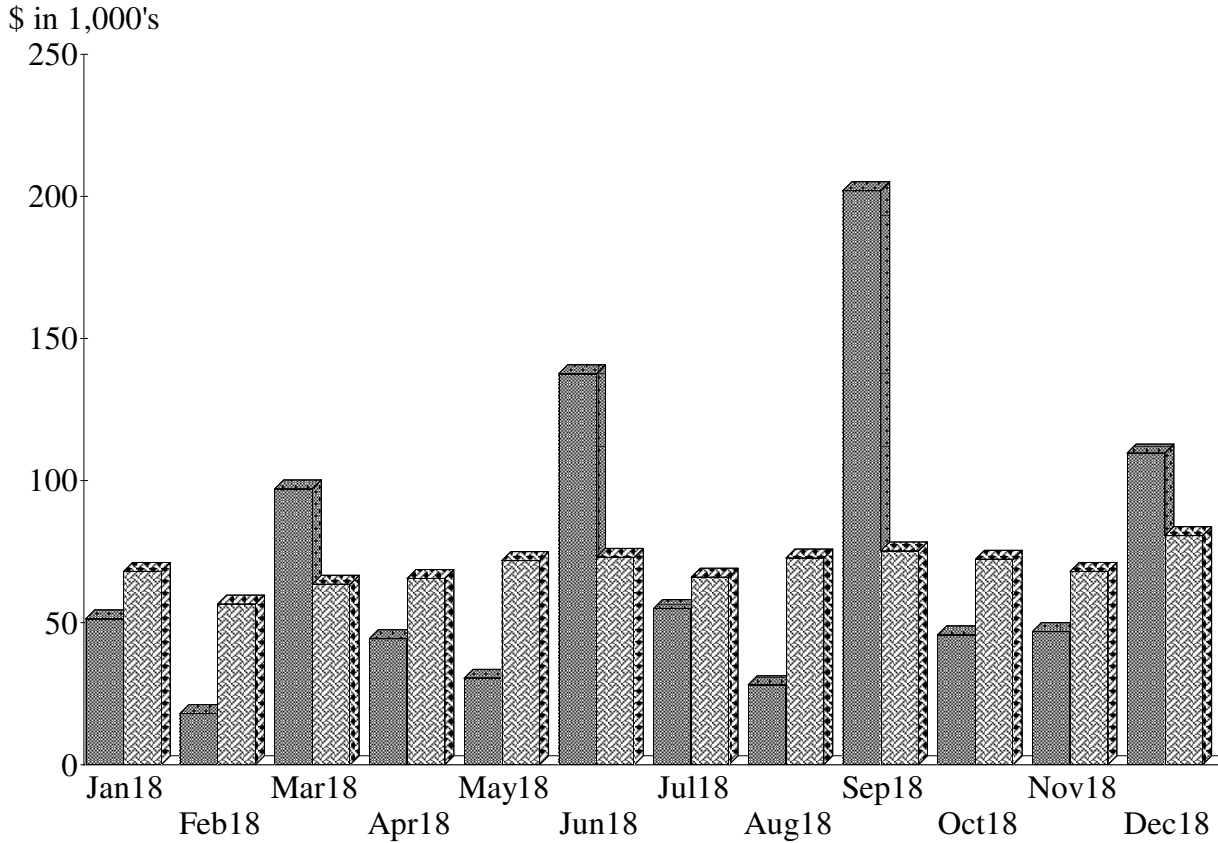
Grants	64.54%
Program Income	20.71
Other Donations	9.51
Program Services	3.65
In-kind Contributions	1.59
Other Income	\$-1,867.57
Interest Income	0.01
Miscellaneous Income	\$-97.16
Sub-Total	\$867,312.29



By Account

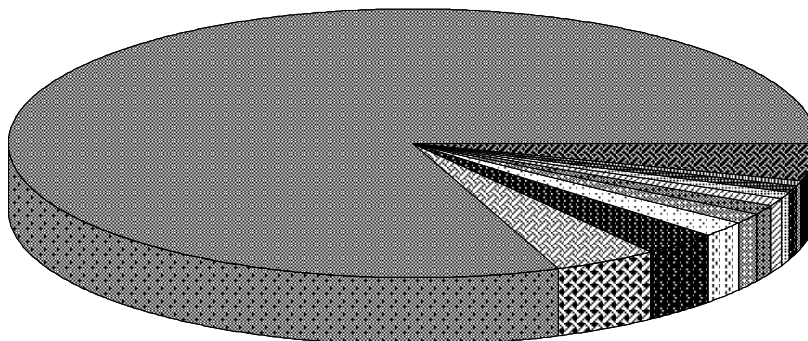
Income and Expense by Month January through December 2018

Income
Expense



Expense Summary January through December 2018

Payroll Expenses	80.97%
Rent	4.16
Travel	3.05
Telephone	2.00
Contract Labor	1.43
Office Supplies	1.17
Consultants	1.06
Insurance	0.85
Dues	0.84
Equipment Rental	0.66
Other	3.81
Total	\$834,754.12

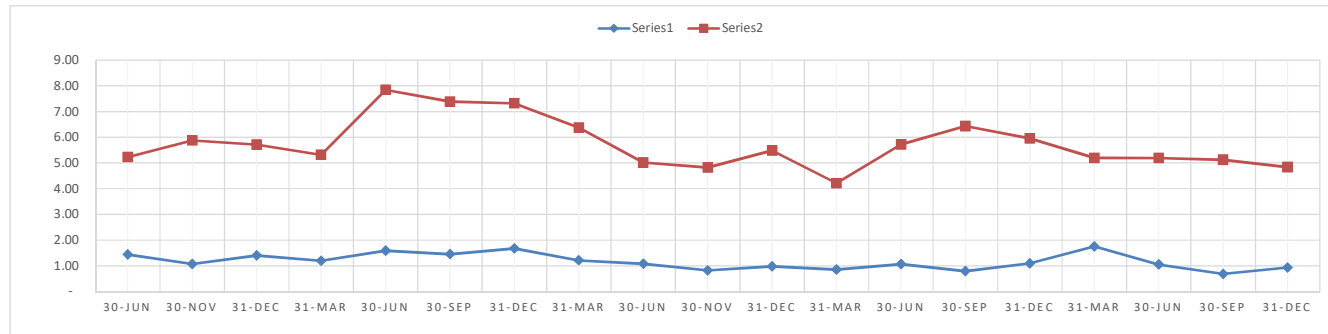


By Account

Months of Reserves 2014-2018

Restricted and Unrestricted

	2014				2015				2016				2017				2018			
	31-Mar	30-Jun	30-Nov	31-Dec	31-Mar	30-Jun	30-Sep	31-Dec	31-Mar	30-Jun	30-Sep	31-Dec	31-Mar	30-Jun	30-Sep	31-Dec	31-Mar	30-Jun	30-Sep	31-Dec
Monthly Total Budget	47,409	47,409	47,409	47,409	47,409	47,409	49,458	49,458	56,807	56,807	56,807	56,807	53,141	53,141	53,141	56,012	60,198	60,198	74,973	74,973
Unrestricted Assets	63,348	68,183	51,012	66,389	56,935	75,220	71,899	82,925	68,665	61,201	46,944	55,565	45,384	56,524	42,052	61,278	105,546	63,228	51,291	69,964
Total Current Assets	256,039	248,017	278,423	270,772	251,850	371,785	365,221	361,976	361,976	284,755	274,084	311,418	223,867	304,026	341,756	333,733	313,143	312,638	384,280	362,671
Percent Unrestricted	24.74%	27.49%	18.32%	24.52%	22.61%	20.23%	19.69%	22.91%	18.97%	21.49%	17.13%	17.84%	20.27%	18.59%	12.30%	18.36%	33.71%	20.22%	13.35%	19.29%
Months of Unrestricted	1.34	1.44	1.08	1.40	1.20	1.59	1.45	1.68	1.21	1.08	0.83	0.98	0.85	1.06	0.79	1.09	1.75	1.05	0.68	0.93
Months of Total	5.40	5.23	5.87	5.71	5.31	7.84	7.38	7.32	6.37	5.01	4.82	5.48	4.21	5.72	6.43	5.96	5.20	5.19	5.13	4.84



KEJC Recent Fundraising Effort

2017

2017 Source	For	Status	Requested	Awarded	% Awarded
AILA Midsouth	Immigration	Awarded	5,816	2,000	0%
Blue Grass Community Foundation	Immigration	Awarded	20,000	20,000	100%
Catholic Diocese of Lexington	Immigration	Awarded	11,200	5,000	45%
Fayette County Bar Foundation	Immigration	Awarded	7,944	5,000	63%
Foundation for a Healthy Kentucky Boots	Health Outreach	Awarded	50,000	50,000	100%
Foundation for a Healthy Kentucky Fellow	Health Advocacy	Awarded	45,000	45,000	100%
Good Giving Challenge	General Support	Completed	20,000	15,541	78%
Holiday Letter	General Support	Completed	16,000	24,072	150%
Interact for Health Fellow	Health Advocacy	Awarded	45,000	65,000	144%
Legal Impact Network CCC	Safety Net Advocacy	Awarded	-	16,000	
KCEP New Venture	Safety Net Advocacy	Awarded	-	17,500	
Kentucky Bar Foundation	Immigration	Awarded	28,480	11,000	39%
Kentucky Gives Day	Immigration	Completed	3,000	3,440	115%
NHeLP Health Care Defense	Health Advocacy	Awarded	-	40,000	
Public Welfare Foundation	Worker's Rights	Awarded	80,000	80,000	100%
United Way of the Bluegrass	Immigration	Awarded	36,384	16,000	44%
VOCA	Immigration	Awarded	202,173	202,173	100%
Total 2017			\$570,997	\$617,725	108%
Total 2011-17			\$3,027,271	\$2,525,247	83%

KEJC Recent Fundraising Effort

2018

2018 Source	For	Status	Requested	Awarded	% Awarded
AILA Midsouth	Immigration	Awarded	5,816	1,000	17%
Blue Grass Community Foundation	Immigration	Awarded	13,200	14,520	110%
Catholic Diocese of Lexington	Immigration	Awarded	6,500	6,500	100%
Fayette County Bar Foundation	Immigration	Awarded	8,124	5,000	62%
Foundation for a Healthy Kentucky Boots	Health Outreach	Awarded	50,000	50,000	100%
Good Giving Challenge 2018*	General Support	Completed	40,000	52,862	132%
Health Law Fellowship Healthy Kentucky	Health Advocacy	Awarded	45,000	45,000	100%
Holiday Letter (11/15 to 1/31)	General Support	Completed	15,000	9,910	66%
Interact for Health	Health Fellowship	Awarded	45,000	65,000	144%
Interact for Health	Health Communications	Awarded	-	20,000	100%
Legal Impact Network CCC	Safety Net Advocacy	Awarded	16,000	16,000	100%
Kentucky Gives Day	General Support	Completed	3,000	2,607	87%
Kentucky Bar Foundation	Immigration	Awarded	12,460	8,000	64%
Public Welfare Foundation	Worker's Rights	Awarded	80,000	160,000	200%
United Way of the Bluegrass	Immigration	Awarded	16,000	16,000	100%
VOCA 2018	Immigration	Awarded	202,463	202,463	100%
Total 2018			\$558,563	\$674,862	121%
2011-2018			\$3,585,834	\$3,200,109	89%

* Plus \$22,357 endowment prize



Kentucky Equal Justice Center
201 W. Short Street, Suite 310
Lexington, KY 40507

T: 859-233-3057
F: 859-233-0007

Memorandum

DATE: April 17, 2019
TO: Kentucky Equal Justice Center Board
FROM: Rich Seckel, Director
RE: Financial Report for 1st Quarter 2019

The following financial reports are attached:

Profit and Loss Budget Overview FY 2019: anticipates a loss of -\$59,389 offset by \$80,000 in advance Public Welfare grant.

Profit and Loss through March 31: shows a loss of -\$39,233 compared to the expected loss of -\$43,915—a positive variance of \$4,681.

Balance Sheet as of March 31: shows Total Current Assets of \$323,395, down from \$362,671 on December 31 but up 3.7% percent from \$311,797 on March 31, 2018.

Income and Expense Charts: 81.6% of spending was payroll. 50.9% of income was from grants.

Carryover Prediction: Projected vs. Actual Year End Balance

Total Current Assets December 31, 2018	\$362,671
Budgeted Profit & Loss for the Year	- 59,389
Projected Current Assets December 31, 2018	\$303,282

Unrestricted Funds

Audited	12/31/12	\$24,254
Audited	12/31/13	\$66,405
Audited	12/31/14	\$87,994
Audited	12/31/15	\$93,513
Audited	12/31/16	\$103,392
Audited	12/31/17	\$101,516
Estimated	12/31/18	\$69,964
Estimated	3/31/19	\$51,003

KEJC Unrestricted Funds Balance

March 31, 2019

	Balance
Total Current Assets	323,395.24

Restricted Funds

AILA Midsouth	188.31
BGCF Citizenship	3,800.65
BGCF Capacity	430.91
Catholic Diocese of Lexington	0.00
Fayette County Bar Foundation	3,324.93
Foundation for a Healthy KY Boots	0.00
Health Law Fellowship	36,400.55
Health Law Match Challenge	20,881.59
Health Gains Communications	15,475.11
Kentucky Bar Foundation	806.85
LIN CCC	3,474.24
Mason Fund	60,823.88
NHeLP Health Defense	22,357.47
Public Welfare Foundation	106,780.58
United Way of the Bluegrass	1,638.66

Total Restricted	276,383.73
Subtotal Unrestricted	47,011.51

Obligated Funds

Client Trust	5,911.00
Undistributed Attorneys Fees	3,991.00
Client Funds	1,920.00
Total Unrestricted	51,002.51

Kentucky Equal Justice Center

Profit & Loss Budget Overview

January through December 2019

	<u>Jan - Dec 19</u>
Ordinary Income/Expense	
Income	
Grants	489,063.00
In-kind Contributions	20,400.00
Miscellaneous Income	25,000.00
Other Donations	82,000.00
Program Income	180,000.00
Program Services	35,840.00
Total Income	<u>832,303.00</u>
Expense	
Audit	4,650.00
Capital Additions	4,500.00
Case Management	7,860.00
Consultants	15,040.00
Contract Labor	9,200.00
Dues	4,255.00
Equipment Rental	5,812.56
Insurance	8,677.00
Library	2,100.00
Litigation expense	3,300.00
Miscellaneous	1,980.00
Office Supplies	10,320.00
Payroll Expenses	706,015.77
Postage and Delivery	4,062.00
Printing and Reproduction	7,656.00
Professional Fees	300.00
Rent	44,150.00
Repairs	720.00
Task Forces and Meetings	3,840.00
Telephone	16,222.40
Travel	31,211.00
Total Expense	<u>891,871.73</u>
Net Ordinary Income	-59,568.73
Other Income/Expense	
Other Income	
Interest Income	180.00
Total Other Income	<u>180.00</u>
Net Other Income	180.00
Net Income	<u><u>-59,388.73</u></u>

Kentucky Equal Justice Center
Profit & Loss
January through March 2019

	<u>Jan - Mar 19</u>
Ordinary Income/Expense	
Income	
Grants	83,965.65
In-kind Contributions	5,287.00
Miscellaneous Income	134.00
Other Donations	27,067.21
Program Income	45,000.00
Program Services	3,406.60
Total Income	<u>164,860.46</u>
Expense	
Consultants	4,455.00
Contract Labor	700.00
Dues	1,900.00
Equipment Rental	1,164.56
Insurance	5,440.95
Library	410.00
Litigation expense	759.17
Miscellaneous	-0.03
Office Supplies	2,785.17
Payroll Expenses	166,650.32
Postage and Delivery	1,122.70
Printing and Reproduction	1,808.20
Rent	8,600.00
Task Forces and Meetings	375.66
Telephone	2,550.38
Travel	5,399.39
Total Expense	<u>204,121.47</u>
Net Ordinary Income	-39,261.01
Other Income/Expense	
Other Income	
Interest Income	27.65
Total Other Income	<u>27.65</u>
Net Other Income	<u>27.65</u>
Net Income	<u><u>-39,233.36</u></u>

Kentucky Equal Justice Center

Profit & Loss Budget vs. Actual

January through March 2019

	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Grants				
Catholic Diocese of Lexington	1,625.00	1,500.00	125.00	108.33%
Center for Responsible Lending	5,000.00	0.00	5,000.00	100.0%
HFGC Health Law Fellowship	45,000.00	45,000.00	0.00	100.0%
Restricted	0.00	6,000.00	-6,000.00	0.0%
Unrestricted	0.00	450.00	-450.00	0.0%
VOCA Justice Cabinet	32,340.65	50,616.00	-18,275.35	63.89%
Total Grants	83,965.65	103,566.00	-19,600.35	81.08%
In-kind Contributions	5,287.00	5,100.00	187.00	103.67%
Miscellaneous Income	134.00	0.00	134.00	100.0%
Other Donations	27,067.21	16,000.00	11,067.21	169.17%
Program Income	45,000.00	45,000.00	0.00	100.0%
Program Services	3,406.60	8,960.00	-5,553.40	38.02%
Total Income	164,860.46	178,626.00	-13,765.54	92.29%
Expense				
Capital Additions	0.00	1,500.00	-1,500.00	0.0%
Consultants	4,455.00	1,260.00	3,195.00	353.57%
Contract Labor	700.00	800.00	-100.00	87.5%
Dues	1,900.00	2,185.00	-285.00	86.96%
Equipment Rental	1,164.56	1,453.14	-288.58	80.14%
Insurance	5,440.95	7,417.00	-1,976.05	73.36%
Library	410.00	525.00	-115.00	78.1%
Litigation expense	759.17	825.00	-65.83	92.02%
Miscellaneous	-0.03	495.00	-495.03	-0.01%
Office Supplies	2,785.17	2,580.00	205.17	107.95%
Payroll Expenses	166,650.32	176,572.01	-9,921.69	94.38%
Postage and Delivery	1,122.70	1,015.50	107.20	110.56%
Printing and Reproduction	1,808.20	1,914.00	-105.80	94.47%
Rent	8,600.00	11,037.50	-2,437.50	77.92%
Repairs	0.00	180.00	-180.00	0.0%
Task Forces and Meetings	375.66	960.00	-584.34	39.13%
Telephone	2,550.38	4,055.60	-1,505.22	62.89%
Travel	5,399.39	7,811.00	-2,411.61	69.13%
Total Expense	204,121.47	222,585.75	-18,464.28	91.71%
Net Ordinary Income	-39,261.01	-43,959.75	4,698.74	89.31%
Other Income/Expense				
Other Income				
Interest Income	27.65	45.00	-17.35	61.44%
Total Other Income	27.65	45.00	-17.35	61.44%
Net Other Income	27.65	45.00	-17.35	61.44%
Net Income	-39,233.36	-43,914.75	4,681.39	89.34%

Kentucky Equal Justice Center

Balance Sheet

As of March 31, 2019

	<u>Mar 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Chase Checking	113,028.99
Chase IOLTA	3,620.00
Chase Savings	115,099.35
Vanguard Brokerage	60,823.88
Total Checking/Savings	<u>292,572.22</u>
Accounts Receivable	
Accounts Receivable	30,823.02
Total Accounts Receivable	<u>30,823.02</u>
Total Current Assets	323,395.24
Other Assets	
Accumulated Depreciation - Comp	-49,502.54
Computer and Phone Equipment	57,906.34
Rental Deposit	715.00
Total Other Assets	<u>9,118.80</u>
TOTAL ASSETS	<u>332,514.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Client Trust Funds	5,911.00
Direct Deposit Liabilities	-261.87
Payroll Liabilities	624.04
Total Other Current Liabilities	<u>6,273.17</u>
Total Current Liabilities	6,273.17
Long Term Liabilities	
Accrued leave	32,958.13
Total Long Term Liabilities	<u>32,958.13</u>
Total Liabilities	39,231.30
Equity	
Opening Bal Equity	52,900.79
Retained Earnings	102,821.81
Temporarily Restricted Net Asse	176,793.50
Net Income	-39,233.36
Total Equity	<u>293,282.74</u>
TOTAL LIABILITIES & EQUITY	<u>332,514.04</u>

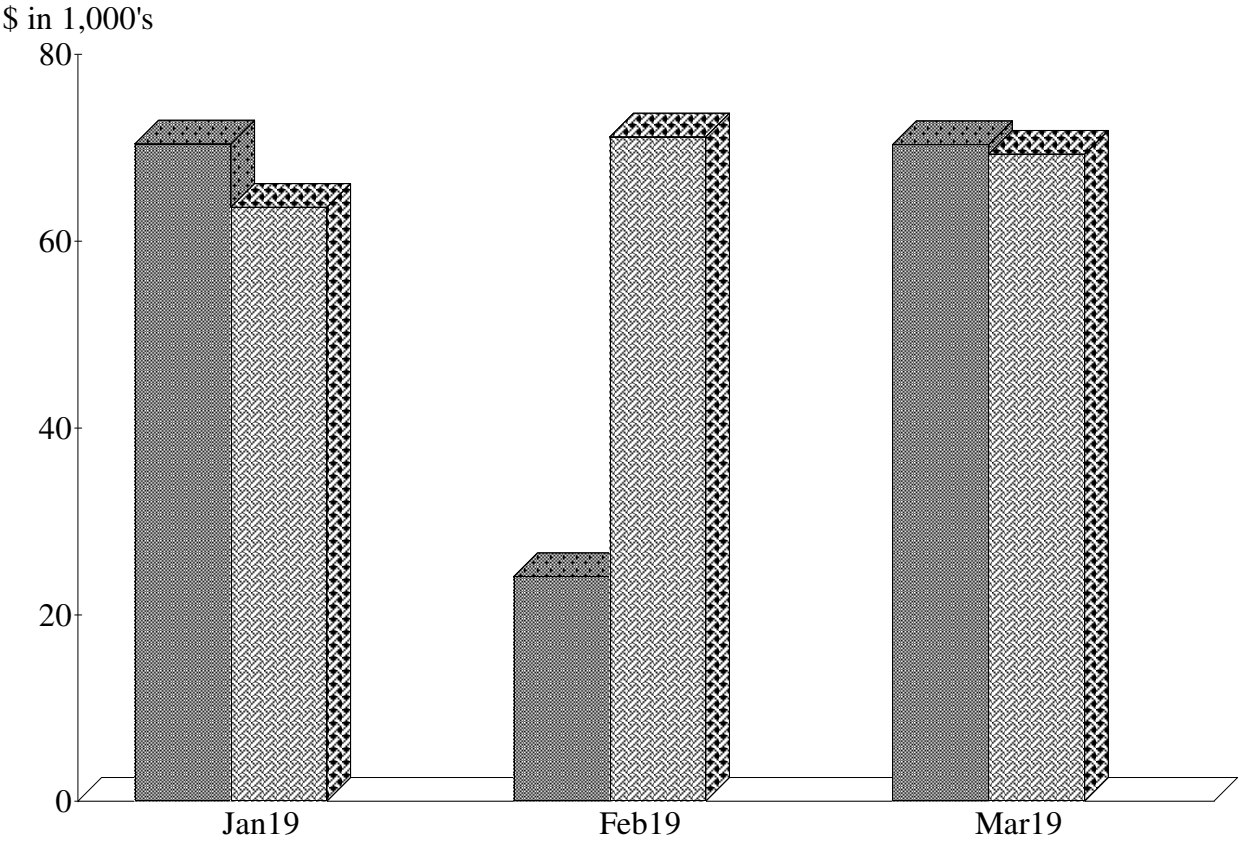
Kentucky Equal Justice Center

Balance Sheet Prev Year Comparison

As of March 31, 2019

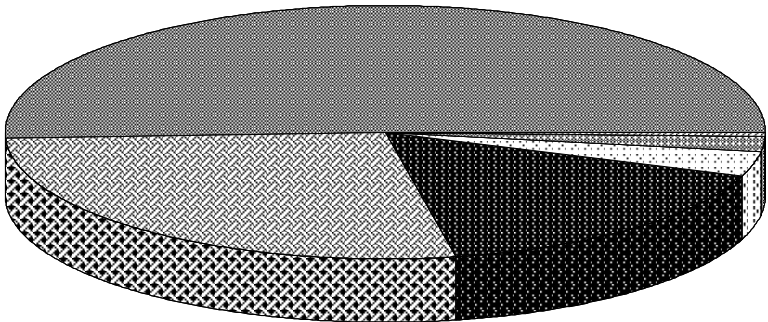
	<u>Mar 31, 19</u>	<u>Mar 31, 18</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Chase Checking	113,028.99	120,470.13	-7,441.14	-6.18%
Chase IOLTA	3,620.00	3,620.00	0.00	0.0%
Chase Savings	115,099.35	120,007.85	-4,908.50	-4.09%
Vanguard Brokerage	60,823.88	55,981.04	4,842.84	8.65%
Total Checking/Savings	<u>292,572.22</u>	<u>300,079.02</u>	<u>-7,506.80</u>	<u>-2.5%</u>
Accounts Receivable				
Accounts Receivable	30,823.02	11,717.60	19,105.42	163.05%
Total Accounts Receivable	<u>30,823.02</u>	<u>11,717.60</u>	<u>19,105.42</u>	<u>163.05%</u>
Total Current Assets	<u>323,395.24</u>	<u>311,796.62</u>	<u>11,598.62</u>	<u>3.72%</u>
Other Assets				
Accumulated Depreciation - Comp	-49,502.54	-49,502.54	0.00	0.0%
Computer and Phone Equipment	57,906.34	55,396.80	2,509.54	4.53%
Rental Deposit	715.00	715.00	0.00	0.0%
Total Other Assets	<u>9,118.80</u>	<u>6,609.26</u>	<u>2,509.54</u>	<u>37.97%</u>
TOTAL ASSETS	<u>332,514.04</u>	<u>318,405.88</u>	<u>14,108.16</u>	<u>4.43%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Client Trust Funds	5,911.00	5,911.00	0.00	0.0%
Direct Deposit Liabilities	-261.87	172.97	-434.84	-251.4%
Payroll Liabilities	624.04	966.41	-342.37	-35.43%
Total Other Current Liabilities	<u>6,273.17</u>	<u>7,050.38</u>	<u>-777.21</u>	<u>-11.02%</u>
Total Current Liabilities	<u>6,273.17</u>	<u>7,050.38</u>	<u>-777.21</u>	<u>-11.02%</u>
Long Term Liabilities				
Accrued leave	32,958.13	32,958.13	0.00	0.0%
Total Long Term Liabilities	<u>32,958.13</u>	<u>32,958.13</u>	<u>0.00</u>	<u>0.0%</u>
Total Liabilities	<u>39,231.30</u>	<u>40,008.51</u>	<u>-777.21</u>	<u>-1.94%</u>
Equity				
Opening Bal Equity	52,900.79	52,900.79	0.00	0.0%
Retained Earnings	102,821.81	70,263.64	32,558.17	46.34%
Temporarily Restricted Net Asse	176,793.50	176,793.50	0.00	0.0%
Net Income	-39,233.36	-21,560.56	-17,672.80	-81.97%
Total Equity	<u>293,282.74</u>	<u>278,397.37</u>	<u>14,885.37</u>	<u>5.35%</u>
TOTAL LIABILITIES & EQUITY	<u>332,514.04</u>	<u>318,405.88</u>	<u>14,108.16</u>	<u>4.43%</u>

Income and Expense by Month January through March 2019



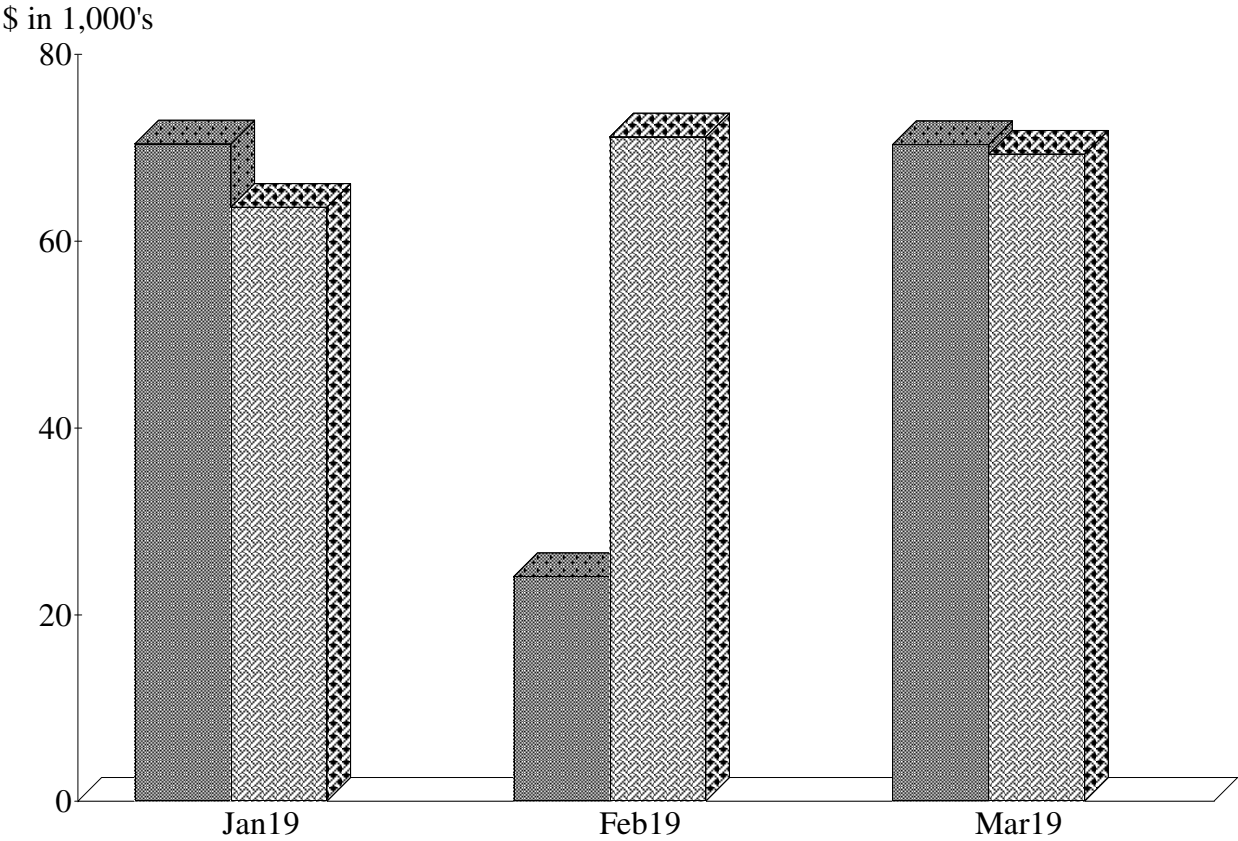
Income Summary January through March 2019

Grants	50.92%
Program Income	27.29
Other Donations	16.42
In-kind Contributions	3.21
Program Services	2.07
Miscellaneous Income	0.08
Interest Income	0.02
Total	\$164,888.11

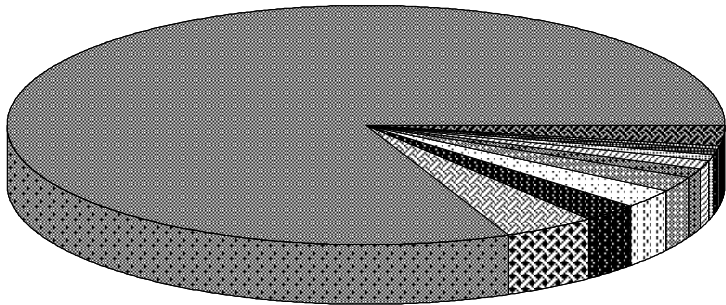


By Account

Income and Expense by Month January through March 2019



Expense Summary January through March 2019



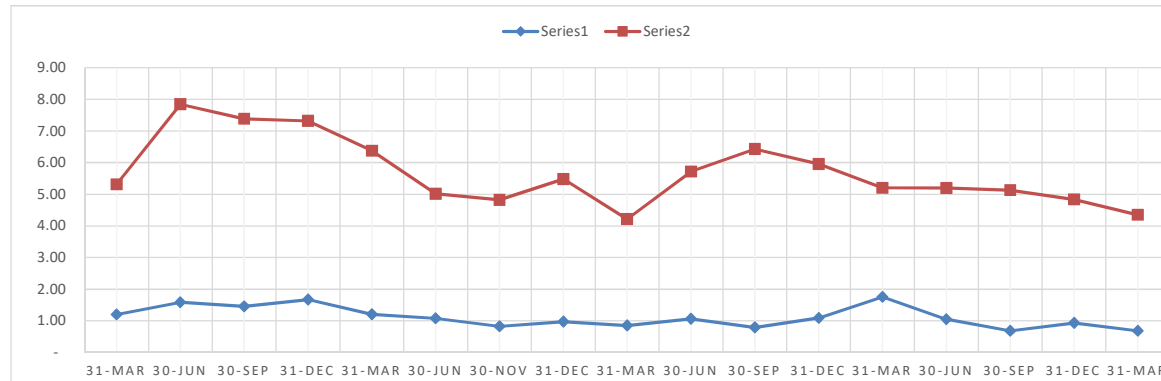
Payroll Expenses	81.64%
Rent	4.21
Insurance	2.67
Travel	2.65
Consultants	2.18
Office Supplies	1.36
Telephone	1.25
Dues	0.93
Printing and Reproduction	0.89
Equipment Rental	0.57
Other	1.65
Total	\$204,121.47

By Account

Months of Reserves 2015-2019

Restricted and Unrestricted

	2015				2016				2017				2018				2019
	31-Mar	30-Jun	30-Sep	31-Dec	31-Mar	30-Jun	30-Nov	31-Dec	31-Mar	30-Jun	30-Sep	31-Dec	31-Mar	30-Jun	30-Sep	31-Dec	31-Mar
Monthly Total Budget	47,409	47,409	49,458	49,458	56,807	56,807	56,807	56,807	53,141	53,141	53,141	56,012	60,198	60,198	74,973	74,973	74,323
Unrestricted Assets	56,935	75,220	71,899	82,925	68,665	61,201	46,944	55,565	45,384	56,524	42,052	61,278	105,546	63,228	51,291	69,964	51,003
Total Current Assets	251,850	371,785	365,221	361,976	361,976	284,755	274,084	311,418	223,867	304,026	341,756	333,733	313,143	312,638	384,280	362,671	323,395
Percent Unrestricted	22.61%	20.23%	19.69%	22.91%	18.97%	21.49%	17.13%	17.84%	20.27%	18.59%	12.30%	18.36%	33.71%	20.22%	13.35%	19.29%	15.77%
Months of Unrestricted	1.20	1.59	1.45	1.68	1.21	1.08	0.83	0.98	0.85	1.06	0.79	1.09	1.75	1.05	0.68	0.93	0.69
Months of Total	5.31	7.84	7.38	7.32	6.37	5.01	4.82	5.48	4.21	5.72	6.43	5.96	5.20	5.19	5.13	4.84	4.35



KEJC Recent Fundraising Effort

2018

2018 Source	For	Status	Requested	Awarded	% Awarded
AILA Midsouth	Immigration	Awarded	5,816	1,000	17%
Blue Grass Community Foundation	Immigration	Awarded	13,200	14,520	110%
Catholic Diocese of Lexington	Immigration	Awarded	6,500	6,500	100%
Fayette County Bar Foundation	Immigration	Awarded	8,124	5,000	62%
Foundation for a Healthy Kentucky Boots	Health Outreach	Awarded	50,000	50,000	100%
Good Giving Challenge 2018*	General Support	Completed	40,000	52,862	132%
Health Law Fellowship Healthy Kentucky	Health Advocacy	Awarded	45,000	45,000	100%
Holiday Letter (11/15 to 1/31)	General Support	Completed	15,000	9,910	66%
Interact for Health	Health Fellowship	Awarded	45,000	65,000	144%
Interact for Health	Health Communications	Awarded	-	20,000	100%
Legal Impact Network CCC	Safety Net Advocacy	Awarded	16,000	16,000	100%
Kentucky Gives Day	General Support	Completed	3,000	2,607	87%
Kentucky Bar Foundation	Immigration	Awarded	12,460	8,000	64%
Public Welfare Foundation	Worker's Rights	Awarded	80,000	160,000	200%
United Way of the Bluegrass	Immigration	Awarded	16,000	16,000	100%
VOCA 2018	Immigration	Awarded	202,463	202,463	100%
Total 2018			\$558,563	\$674,862	121%
2011-2018			\$3,585,834	\$3,200,109	89%

* Plus \$22,357 endowment prize

KEJC Recent Fundraising Effort

2019

2019 Source	For	Status	Requested	Awarded	% Awarded
AILA Midsouth 2018	Immigration	Pending	5,263	-	0%
Catholic Diocese of Lexington	Immigration	Pending	8,630	-	0%
Foundation for a Healthy Kentucky Boots	Health Outreach	Pending	50,000	-	0%
Health Law Fellowship Healthy Kentucky	Health Advocacy	Awarded	45,000	45,000	100%
Health Law Fellowship Interact	Health Fellowship	Pending	45,000	-	0%
Interact for Health	Health Communications	Pending	-	-	100%
Kentucky Bar Foundation	Immigration	Pending	11,820	-	0%
Kentucky Civic Engagement Table	Worker's Rights	Pending	2,670	-	0%
Mazon Emerging Advocacy	Hunger Advocacy	Pending	90,000	-	0%
Protecting Immigration Families	Public Charge	Pending	20,000	-	0%
Public Welfare Foundation	Worker's Rights	Awarded	80,000	80,000	100%
United Way of the Bluegrass	Immigration	Awarded	16,000	-	0%
Total 2019			\$374,383	\$125,000	33%
2011-2019			\$3,960,217	\$3,325,109	84%

Coming Up

2019 Source	For	Status	Projected	Awarded	% Awarded
Kentucky Gives Day	General Support	Registered	3,000	-	0%
On the Table	Sign Project	Planned	2,000	-	0%
VOCA 2019	Immigration	Planned	205,000	-	0%
Subtotal			\$210,000	\$0	0%

KEJC Communications Report

4/23/2019

Prepared by Allison Dean Crawford

Highlights

First quarter communications centered around:

- The legislative session, including some call-to-action posts to mobilize our base *for* bills to protect pregnant workers and restrict tobacco use on school campuses and *against* bills that would have destroyed Kentucky's public safety net and greatly reduced unemployment insurance.
- Highlighting the life-saving impacts of Medicaid and expanded Medicaid in Kentucky.
- Our win in Federal Court that prevented implementation of the 1115 Medicaid Waiver/Kentucky HEALTH.
- The Trump Administration's proposed SNAP Rule.
- Amplifying the messages of allies.

Social Media Highlights (12/9/2018 - 4/19/2018):

- We gained 479 followers across our social media profiles including Instagram, Twitter, KEJC Facebook, and KEJC Radio Facebook.
- We posted an average of 15.5 percent less across profiles but received 23.1 percent more mentions, messages, and comments (this highlight is represented below as Message Volumes).

Communications Plans:

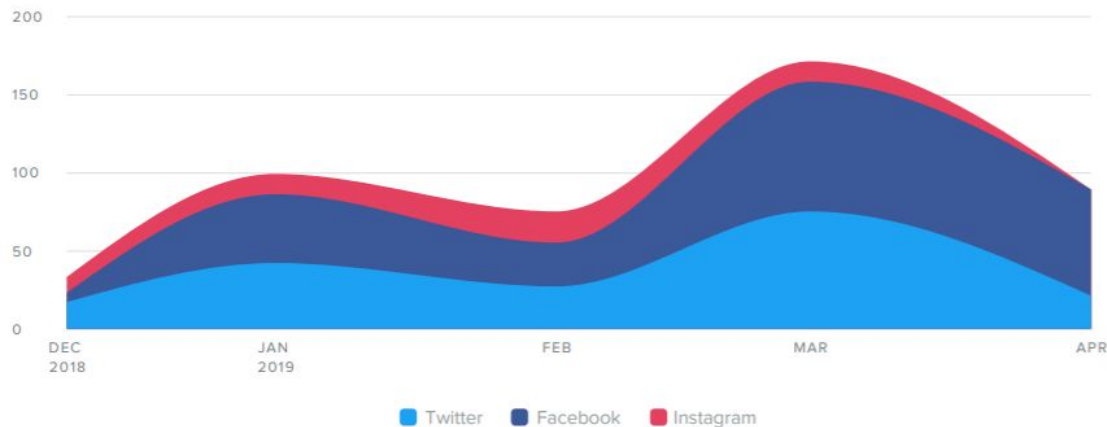
- Blog
 - Start publishing blog posts regularly to develop it as our long-form information source.
 - Start using social media to push more social media traffic to our website
- Develop Instagram plan to post more consistently and more frequently.
- Increase cross-promotion of Reclama Tus Derechos/Kentucky Equal Justice Radio Show content and Facebook page.
- If Kentucky Civic Engagement Table grant received, work with Workers' Rights Task Force to develop and test shared messaging centering on workers and working families.
- Continue engagement and with Insure KY and Legal Impact Network.

Report Date Range: 12/9/2018 - 4/19/2018

Compared to previous Date Range: 7/30/2018 - 12/8/2018

Profiles Included: Instagram, Twitter, KEJC Facebook Page, KEJC Radio Facebook Page

Group Audience Growth



Audience Growth Metrics	Totals	Total Followers % Change
Total Followers	4,496	↗ 12%
New Twitter Followers	182	↗ 8.8%
New Facebook Fans	229	↗ 13.5%
New Instagram Followers	68	↗ 27.3%
Total Followers Gained	479	↗ 12%

Total followers increased by

▲12%

since previous date range

Group Engagement

Engagement Metrics	Totals	% Change
Twitter Engagements	1,855	↘ 25.5%
Facebook Engagements	4,150	↗ 57.4%
Instagram Engagements	205	↘ 50.8%
Total Engagements	6,210	↗ 12%

The number of engagements increased by

▲12%

since previous date range

Group Impressions

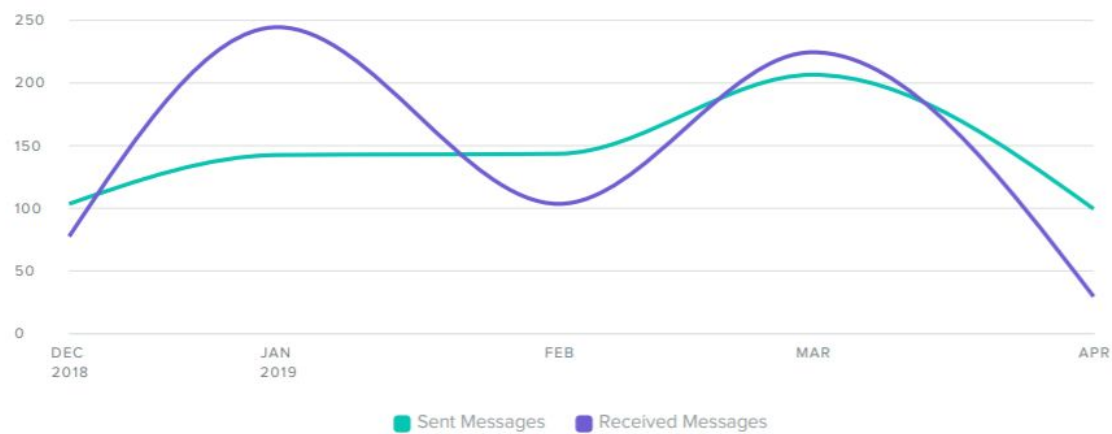
Impressions Metrics	Totals	% Change
Twitter Impressions	106,939	↘ 9.6%
Facebook Impressions	130,853	↗ 61.3%
Instagram Impressions	0	→ 0%
Total Impressions	237,792	↗ 19.2%

Total Impressions increased by

▲19.2%

since previous date range

Group Message Volumes



Sent Messages Metrics	Totals	% Change
Twitter Tweets and DMs Sent	423	↘ 23.4%
Facebook Posts Sent	257	↗ 8.9%
Instagram Messages Sent	13	↘ 59.4%
Total Messages Sent	693	↘ 15.5%

Message volume decreased by

↘15.5%

since previous date range


Received Messages Metrics	Totals	% Change
Twitter Messages Received	264	↗ 10%
Facebook Messages Received	395	↗ 30.8%
Instagram Comments Received	18	↗ 125%
Total Messages Received	677	↗ 23.1%

Message volume increased by

↗23.1%

since previous date range

Facebook Top Posts, by Reactions

Post	Reactions ▼	Comments	Engagement	Reach
<p>Kentucky Equal Justice Center</p> <p>Update 2: "The intention was to keep the cabinet from being tied to federal strings where it doesn't benefit the state, not to dismantle anything," stated Moser. "I'm looking for clarity, but am absolutely reserving the right to withdraw. If it doesn't have the support it needs, it won't be called anyway." https://bit.ly/2VNoiP3 --- UPDATE: Rep. Moser is pulling the amendment! ALERT: This last-minute amendment would empower the Governor to strip health coverage from 450,000 Kentuckians. Call the Legislative Hotline at 1-800-372-7181 and tell your Representative to OPPOSE Amendment 1 to Senate Bill 167. https://bit.ly/2H6vP8n</p> <p>EMERGENCY: Legislature Poised to Empower Bevin to Take Health Coverage from 450,000 Kentuckians</p> <p>(Post) March 7, 2019 5:19 pm</p>	280	54	14.2%	4,391
<p>Kentucky Equal Justice Center</p> <p>Preventing harmful changes the Bevin Administration wants to make to Medicaid is a team effort. We are so proud to work for our clients and alongside our co-counsel Southern Poverty Law Center, National Health Law Program (NHeLP), and Jenner & Block LLP to protect healthcare for Kentuckians! Also thanks to individuals on the KEJC team Cara Stewart, Miranda Brown, Richard Seckel, and Ben Carter Law, PLLC!</p>  <p>(Post) March 27, 2019 10:00 pm</p>	277	10	9.4%	3,630
<p>Kentucky Equal Justice Center</p> <p>Federal judge again rejects Bevin's Medicaid work requirements in Kentucky</p> <p>(Post) March 27, 2019 5:17 pm</p>	120	25	11.3%	1,941
<p>Kentucky Equal Justice Center</p> <p>"HB 3 would result in thousands and possibly tens of thousands of poor Kentuckians, overwhelmingly children, having their benefits reduced and/or cut off completely." http://bit.ly/HB3hurtsKYfamilies #kyga19 #Medicaid #SNAP #SNAPbenefits #publicassistance #photoid #drugtesting #workfare</p> <p>HB 3 Proposes Massive, Expensive and Ineffective Bureaucracy That Will Hurt Kentucky Families and Open State to Legal Problems - KY Policy</p> <p>(Post) February 22, 2019 5:54 pm</p>	119	46	11.1%	2,450

Instagram Top Posts



@kyequaljustice
57 Engagements



@kyequaljustice
40 Engagements



@kyequaljustice
24 Engagements

Twitter Top Posts, by Responses

Tweet	Potential Reach	Responses ▼	Clicks	Retweets
<p>KYEqualJustice</p> <p>Preventing harmful changes the Bevin Administration wants to make to Medicaid is a team effort. We are so proud to work for our clients and alongside our co-counsel @splcenter, @NHeLP_org, and @JennerBlockLLP to protect healthcare for Kentuckians! https://t.co/YIMqBTTmhy</p> <p>(Tweet) March 27, 2019 10:04 pm</p>	32,417	16	0	14
<p>KYEqualJustice</p> <p>Support the Pregnant Workers Act by submitting a letter at this link. You can also call 1-800-372-7181 and ask your State Rep to vote YES on #SB18! https://t.co/gisrcWqB3F</p> <p>(Tweet) March 25, 2019 8:13 am</p>	24,196	12	17	11
<p>KYEqualJustice</p> <p>The Trump Administration's proposed SNAP rule would time limit food benefits for unemployed and underemployed people. They would lose SNAP eligibility after three months. Submit a comment opposing the rule before April 2: https://t.co/LVeIEZZ4dq https://t.co/XxxR03mRHq</p> <p>(Tweet) March 18, 2019 6:02 am</p>	26,612	12	39	12
<p>KYEqualJustice</p> <p>We know the legislature supports medicaid expansion because they have twice voted to fund it, so why would they give state officials the authority to end it? What health programs do state officials want to cut? Call now and ask your Rep. to vote NO on HFA 1 to SB 167. https://t.co/kbAsaqW9Ez</p> <p>(Tweet) March 11, 2019 10:45 am</p>	20,280	12	0	12
<p>KYEqualJustice</p> <p>"Threatening to end Medicaid expansion if you don't get your way in court does not yield the kind of reasoned decision-making that the court is looking for in order to be able to approve an agency's decision." - KEJC's @notbencarter https://t.co/VloY2CkPjX</p> <p>(Tweet) April 1, 2019 7:20 am</p>	14,064	10	19	9

Senior Litigation and Advocacy Counsel's Report to the Board

Medicaid Case

We won! Judge Boasberg ruled the HHS Secretary Azar abused his discretion in approving Kentucky's Medicaid waiver application. The case is on appeal. The defendants have requested an expedited briefing schedule, which we opposed. That motion is pending before the DC Circuit Court of Appeals. The schedule proposed by the defendants would have all briefs filed by the end of the summer and oral arguments early this fall (likely September).

Other Pending Litigation

Felon Disenfranchisement (Harbin v. Bevin, 6:18-cv-00277-KKC)

Just after Christmas, we filed a Complaint with our co-counsel Fair Elections Center on behalf of four Kentuckians convicted of a felony who have not had their rights restored. We later amended the Complaint to add another five Plaintiffs. One of those plaintiffs has since had her rights restored and has been dismissed from the case.

The Governor filed a Motion to Dismiss our Complaint, which has been fully briefed and is now pending before Judge Caldwell.

Open Records Request

Oral arguments in the Cabinet of Health and Family Services's appeal of the Franklin Circuit Court's decision that CHFS had violated the Open Records Act when it refused to turn over to Anne Marie documents relating to KY Health are set for May 21 in Louisville. I will be mooted the case with Open Records experts prior to the arguments.

Amicus Briefs

We filed two amicus briefs in January. One in collaboration with the Student Borrower Protection Center in the Court of Appeals explaining why a student loan servicers' attempt to avoid responding to the Kentucky Attorney General's investigative subpoenas was inappropriate and harmed Kentuckians.

We filed the second amicus brief in the Kentucky Supreme Court explaining the impact that UK Healthcare's decision to refer its medical debt collections to the Department of Revenue harmed its patients and gave UK Healthcare an unfair advantage among medical

providers.

Follow-up and Potential Areas of Litigation

Admin

- Statewide Listserv
- Case Acceptance Policies, Case Management Policies, and Supervision Policies

Maxwell Street Legal Clinic Board Report 04/23/2019

Highlights since 10/05/2018

- Nathalie Dietrich has been recommended for full accreditation by USCIS Regional Director Mark Hanson, and hopefully will soon be approved
- Adam Kuhn started with us on March 25, as our newest part-time legal assistant
- Nathalie Dietrich will be sworn in as a US Citizen tomorrow!!

Caseload Summary

- Cases handled from 12/07/2018 to 04/18/2019: 279
- Cases handled in the last year: 504
- Averaging 605 calls a month
- During our two quarters of the new VOCA year, we assisted 91 individuals under the project
- One of our Special Immigrant Juvenile Status clients finally received her green card after over 2 years of waiting
- Nathalie had a spousal petition approved. She went to the interview, and successfully advocated for her client when the immigration officer said she had not received the evidence submitted

Funding

- Client fees from 12/01/2018 until 04/15/2018 were \$4,539
- We received \$6,900 from the Bluegrass Runners, as charity partners for Thoroughbred Classic

Outreach, Media and Community Involvement

- Since the last board meeting in December 2018, we have participated in the following outreach, media, and community events:
 - Allison and Michelle presented Know Your Rights Information to Pulaski County Migrant Education
 - We hosted six tables for On the Table, in partnership with Maxwell Street Presbyterian
 - Our VOCA team has worked on improving and rekindling partnerships, including training Rhonda Whitlock at the Family Care Center, and meeting with new Lexington Police Chief Lawrence Weathers
 - We've continued our radio show with Victor Palomino at Lexington Community Radio, once a month we have a bilingual conversation about immigration issues. So far we have discussed DACA, TPS, family petitions, and immigration remedies for crime victims
 - We had 3 family petition information session, providing information on the family reunification process, and will continue having monthly sessions due to increased demand
 - Nathalie is on the planning committee for the 6th World Refugee Day Summit at the Lexington Public Library
 - Nathalie has been representing KEJC at a Language Access Working Group, through the Justice and Public Safety Cabinet, trying to improve language access for crime victims throughout Kentucky

Outreach Staff Report

December 13, 2018 through April 19, 2019

Outreach Team

- ✓ **35 outreach presentations, events, clinics, and meetings:** Outreach and Maxwell Street Legal Clinic staff activity.
- ✓ **Outreach Highlights:** Presented on KEJC services to about 70 individuals participating in Probation and Parole, did hands-on workers' rights training with 27 youth at the Fayette Regional Juvenile Detention Center, presented on worker rights for almost 100 immigrants at La Casita in Louisville, and presented immigrant "Know Your Rights", healthcare, and workers' rights information for 33 Migrant Head Start instructors.
 - Beka co-planned and co-hosted an On the Table event with the Maxwell Street Presbyterian Church with five conversation tables and 28 participants.
- ✓ **Radio:** McKenzie, Miranda, and Beka produced 12 new KY Equal Justice Radio episodes in English and Spanish for Lexington Community Radio (LCR). New episodes cover expungement, workplace drug testing, disability discrimination in the workplace, a recap of the General Assembly, proposed changes to federal paid sick leave and overtime, health insurance and taxes, and how to choose a doctor under your health plan. Miranda did a live interview on safety net healthcare programs for uninsured immigrants with Radio Vida 1440 AM in Paris, Kentucky.

Communications: Beka

- ❖ Helped Rich and our web designer to edit and launch the new website!
- ❖ Wrote two new blog posts for the newly invigorated "News" page on our website
- ❖ Designed the insert for the Good Giving thank you letters
- ❖ Continues to update the Facebook page @KEJCRadio for our weekly English and Spanish radio shows. The shows air on Lexington Community Radio and LCR's Spanish station, El Pulso Latino



Tax Assistance: Beka

- Assisted approximately 20 people with their tax returns at a VITA tax site with supervision from Kentucky Center Against Domestic Violence

Workers' Rights Team

- **13 claimants** attended a self-help clinic December - April
- Completed assistance with **10 demand letters** and **1 KY Labor Cabinet complaint form**
- Helped coordinate national and regional speakers for the December Workers' Rights Task Force meeting
- Met with staff of Southern Migrant Legal Services about reaching KY agricultural workers

Health Insurance Enrollment: Miranda

- **Assisted 34 new individuals and families** since December 13, 2018 (30 so far in year 2019), as well as previously established Benefind and Healthcare.gov cases
 - Mostly Medicaid and KCHIP enrollments/renewals, 1 complete healthcare.gov application
 - 18 new applicants from the **New Life Day Center**, a day shelter for the homeless
 - 2 **immigrant trafficking survivors** from Catholic Charities
 - 7 applicants referred from **Probation & Parole, Goodwill Industries, and Natalie's Sisters shelter for sexually exploited women**
 - 1 applicant from **Behavioral Health Group**

Healthcare Advocacy: Miranda

- ❖ Participated in monthly update meetings with the Kentucky Health Benefit Exchange
- ❖ Attended 3 meetings of the Consumer Rights & Patient Needs Technical Advisory Committee to Kentucky's Medicaid Advisory Council, delivered Consumer TAC reports and recommendations to the MAC at the January and March meetings
- ❖ Participated in Kentucky HEALTH Application Assister Refresher Training
- ❖ Participated in and recruited application assisters and consumers for focus groups on Medicaid conducted by University of Louisville researchers
- ❖ Submitted comments to Kentucky's Office of Legislative and Regulatory and Affairs regarding Medicaid recipient cost-sharing
- ❖ Consulted Rich and MSLC staff and submitted a \$20,000 grant proposal to the Protecting Immigrant Families Campaign (partnership between the Center for Law and Social Policy and the National Immigration Law Center). The grant is to cover outreach, community education, story gathering, and advocacy around the proposed change to immigration public charge policy.

Professional Development

Miranda and Beka attended the Reaching Individuals Behind and Beyond Bars Conference to improve our outreach and enrollment work with incarcerated and reentry individuals and their families.

Operations

Miranda participated in the hiring committees for KEJC's new Communications Coordinator and Health Law Fellow. Beka pioneered a new volunteer management program called MobileServe. She oriented and now manages 13 new volunteers.

Kentucky Equal Justice Center-Employment Law Project Update
Board Meeting-April 23, 2019
McKenzie Cantrell-Employment Law Attorney

Community Education

- Recording radio update: We're recording content in Spanish and English at the Lexington Community Radio station in Lexington each month, usually the same day as the Wage Claim Clinic. We're trying something new and including content about state and federal legislative proposals. We are distributing widely on our Facebook page and welcome your show ideas!
- Wage claim clinic: consistent attendance in recent months, especially February.
- Surge of wage claims calls/consultations coming from Louisville.
- Training for La Casita staff in Louisville scheduled for June.

Networking and Coalition Building

- Workers' Rights Task Force-Last in-person meeting was December 17th. We had a full agenda: a video call with Rep. Angie Hatton and ACLC on proposed legislative changes relating to black lung, KY Supreme Court caselaw review, and preparation for General Assembly. Instead of a first quarter in-person meeting, we convened a conference call January 31st to update and discuss pending legislation. Our next meeting is currently scheduled for May 30th.
- Submitted comments on proposed NLRB joint employer rule, expanding apprenticeship for 16 and 17-years old in healthcare jobs under FLSA, H-2B Recruitment and UI drug testing.
- Lots of upcoming comment opportunities on overtime exemptions, FLSA regular rate and joint employer (again).

Litigation

- Co-counseling cases with Trent and his law firm against Louisville restaurants
 - Unsuccessful settlement conference in January, motion for summary judgment filed last week
- Human trafficking civil case in Lexington still ongoing
 - Strategizing with Ben on next course of action

Kentucky Equal Justice Center

Director's Activity Highlights

December 11, 2018 to April 19, 2019

Governance

- Hosted KEJC Board Meeting (December 13)
- Participated in Personnel Policy Committee Meeting (February 20)

Management and Administration

- Reconciled accounts with Treasurer's appointee (January 30)
- Coordinated search for new Communications Coordinator
- Coordinated search for new Health Law Fellow
- Welcomed new Maxwell Street Legal Assistant (March 25)

Grants and Fundraising

- Filed grant reports:
 - Center for Responsible Lending
 - Health Law Fellowship
 - Kentucky Bar Foundation
 - United Way of the Bluegrass
- Filed grant proposals or agreements:

	Amount	Status
○ Catholic Diocese of Lexington	\$8,630	requested
○ Health Law Fellowship	\$45,000	agreement signed
○ Kentucky Bar Foundation	\$11,820	requested
○ Mazon Foundation (with Ben)	\$90,000	requested
- Prepared holiday fundraising letter and thank you letters

General Assembly

- Monitored bills, amendments and committee agendas daily
- Compiled and published bill tracking charts weekly
- Help pass, defeat or amend bills and amendments on:
 - Public assistance barriers (HB 3)
 - Governor's power to unexpand Medicaid (SB 167 FA1)
 - UI benefit cuts (HB 317)
 - Consumer loan interest rates (HB 285)
- Coordinated lobbying with Ben and messaging with Allison
- Filed employer's legislative ethics report monthly

Task Forces

- Hosted Workers' Rights Task Force meeting December 17, with offsite presentations by:
 - Debbie Berkowitz of NELP on workplace safety
 - Michele Evermore of NELP on UI trends
 - Evan Smith of ACLC and Rep. Angie Hatton on black lung bill
- Hosted, recruited speakers and presented during webinars for each task force on dynamics of the General Assembly and pending or likely legislation (with Ben) (January 31)
- Held planning call with Family Law Task Force chairs for Q2 meeting (April 10)

Workers' Rights Advocacy

- Wrote Letter to Editor on need for KOSH workplace safety improvements and transparency (published in Lexington Herald-Leader January 12)

Health Advocacy

- Participated in Kentucky Voices for Health:
 - Board Meetings (December 18, April 16)
 - InsureKY campaign coordination calls (almost weekly)
- Submitted comments on 907 KAR 1:604 implementing Medicaid copayments (February 27)

AmeriCorps VISTA

- Met (almost) weekly with new VISTA Outreach Beka Bruner

Communications

- Launched redesigned KEJC website (with Beka)
- Joined weekly calls of InsureKY "health gains social media" team (with Allison)
- Consulted regularly with Marcie and Allison social media messaging

Attended or participated in . . .

- Public Welfare Foundation Wage Theft Cohort Call as presenter (January 4)
- Good Giving Challenge Check Presentation (January 17)
- Foundation for a Healthy Kentucky Community Advisory Committee (January 18)
- Kentucky Center for Economic Policy Annual Conference (January 22)
- Kentucky Nonprofit Network Nonprofit Voice Awards (as recipient) (February 7)
- Access to Justice Convening (February 22)
- Children's Health Leadership Network site visit (March 22)
- BGCF and Maxwell Street Legal Clinic "On the Table" events (March 27)

Kentucky Equal Justice Center

Quick Guide to 2019 Legislative Advocacy

4/18/2019

Bill	#	Subject	Topic	Position	Key Activity	Outcome	Score
HB	3	Public assistance "war on poor"	Health	Oppose	Distributed one-pager to House	Defeated	1
HB	11	Smoke free schools	Health	Support	Posted social media messaging	Passed	1
HB	285	Consumer loans	Consumer	Improve	Suggested amendment	Passed	1
HB	297	Forcible detainer damages	Housing	Oppose	Met with sponsor	Defeated	1
HB	312	Custody and school "stability"	Family	Oppose	Conferred with allies	Defeated	1
HB	317	UI benefit cuts	Employment	Oppose	Distributed one-pager to House	Defeated	1
HB	445	Workers comp exception	Employment	Oppose	Alerted allies and private bar	Defeated	1
SB	7	Arbitration as condition of job	Employment	Oppose	Testified	Passed	-1
SB	18	Pregnant worker accommodation	Employment	Support	Posted social media messaging	Passed	1
SB	24	Surprise medical bills	Health	Improve	Conferred with allies	Defeated	-1
SB	41	Quasi rate freeze	Employment	Support	Posted social media messaging	Defeated	-1
SB	136	Criminal charge for rental damage	Housing	Oppose	Joined ally in talk with sponsor	Defeated	1
SB	145	Separate PDL and check cashing	Consumer	Watchdog	Called sponsor	Passed	0
SB	167	FA to allow Medicaid unexpansion	Health	Oppose	Blew the whistle	Defeated	1
SB	219	Amusement ride operator age	Employment	Oppose	Conferred with allies	Passed	-1
						Total	6

Negative result on high concern or high effort bill

Positive result or progress on high concern or high effort bill

Result TBD on high concern or high effort bill